Dependency Snapshot — Capture Sheet

Trace what the stuck work is really waiting on — node by node, to the far end. Circle the source blocker, then commit one move aimed at it.

TEAM _____ FACILITATOR _____ DATE _____

THE ONE IDEA

Fix the source, not the symptom.

The thing that's stuck usually isn't the thing that's blocking you — trace to the far end.

THE STUCK WORK

Zone 1 The "waiting on" chain

one dependency per box — follow each branch to its end

STUCK TASK	→	WAITING ON	→	WAITING ON	→	SOURCE BLOCKER ✎ CIRCLE IT
what is this waiting on?		*and that?*		*and that?*		*waits on nothing*

Branches? *If a node waits on two things, draw a second box below and trace each until it ends. Need more room? Continue on the back or a board.*

Zone 2 The source tests — apply at each node before you stop

don't rely on judgement

Test	Ask the team	If…
1 · Upstream	"Is this node waiting on anything else?"	**Yes › keep tracing**
2 · Clear	"If it cleared tomorrow, would work move — or hit the next wait?"	**Hits next wait › trace**
3 · Act	"Can someone actually act on this, or does it point elsewhere?"	**Points elsewhere › trace**
STOP	**Waits on nothing · clearing it moves the work · someone can act**	**That's the source**

Zone 3 One move at the source

the smallest action that clears it — not the visible task

THE MOVE — AIMED AT THE CIRCLED SOURCE	OWNER	WHEN

Done well when: the chain traces to a single circled source that waits on nothing, and the one move is aimed at that — not the visible task that was never the blocker. Photograph this sheet; keep it as a record and re-trace it as the blocker moves.

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