

CLUE CRAFT INSTRUCTIONS

DETAILED INSTRUCTIONS FOR USING THE TOOL

01 Set Up

- Open the envelope and remove the Case File and Clue Cards.
- Clear a flat surface to lay out your clues.
- Write your team's name (or player name if solo) at the top of your Summary Sheet.

02 Review the Case

- Read the Case File aloud (if in a group).
- Make sure everyone understands the scenario before handling the clues.

03 Uncover the Clues

- Lay out all 10 Clue Cards face-up on the surface.
- Note: six cards are true clues; four are subtle red herrings designed to be plausible distractions.

04 Find the Patterns

- Begin grouping related Clue Cards together on the surface.
- Look for repetition, shared causes, or logical connections between them.
- Discuss (or reflect, if solo):
  a. What themes are emerging?
  b. Which clues reinforce each other?
  c. Which might be noise?

05 The Summary Sheet

- When your patterns are clear, write your detective report on the Summary Sheet.
- Include the following:
  a. Hypothesis — one clear sentence stating the root cause you believe explains the case.
  b. Patterns Identified — a list of the major recurring themes you derived from the clues.
  c. Recommended Solution — at least one practical, evidence-backed action to test.
- The Summary Sheet is your detective's report — it records your reasoning and recommended next steps.

06 The "Do Not Open" File (Case Insights)

- You will also find a sealed "Do Not Open" file in the envelope. Do not open it until you (or your team) have completed the Summary Sheet.
- This file contains:
  a. The official list of which cards are Valid vs Invalid cards
  b. Patterns Identified (facilitator answer key)
  c. A sample Likely Solution
- In solo mode, open this file to self-check. In group mode, the facilitator may reveal it during the debrief.

07 Reveal and Reflect

- **Group Mode:** Present your Summary Sheet to other teams or the facilitator. Tokens can be awarded for accuracy, creativity, and teamwork.
- **Solo Mode:** After you compare to the Case Insights file, reflect on matches and misses. Note any differences and what you learned.